TO: Families of CSFP schools

FROM: Patricia Greene, Directrice des services éducatifs (Director of Educational Services)

DATE: January 3, 2022

SUBJECT: On-Line Teaching and Learning Plan – January 4, 2022

Following the announcement by the province's Chief Medical Officer of Health and the Minister of Education on December 29, 2021, schools across the province will return to on-line learning beginning January 4, 2022. The Department of Education will update the situation every Thursday, beginning January 6, 2022.

You will find below the teaching and learning plan that will take effect on January 4, 2022, as well as other useful information. If you have any questions, please do not hesitate to contact your child's teacher or the school administration.

We ask as well that you take note of the following points.

**Attendance**

Student attendance (Google Meet) is mandatory, just as it is if the classes were held in person at the school. Teachers will record absences in PowerSchool.

**Teaching and Learning**

Please note that we do not expect students to be online for the full recommended time. The time frames represent a combination of online time and the work/activities that teachers will provide to students. Teachers will determine the length of time online. The principal and teachers will provide you with the online schedule as well as information regarding student learning activities.

**Assessment and Evaluation**

Student assessment and evaluation will continue, according to the criteria defined for each course. Any assessment and evaluation activities completed during this period will be included in the next report card. Students will be required to submit work according to the criteria and deadline defined by the teacher. Student assessment policy and procedures still apply.

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**Teaching and Learning – January 4, 2022**

A description of the on-line teaching and learning model is provided in the following table. Please note that we do not expect students to spend hours online in front of the screen. The learning activities will be a combination of face-to-face contact and activities that students can complete offline. All work will be done using the Google Education Suite. We will be evaluating and updating the plan as required on a weekly basis.

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| **GRADES** |  **EXPECTATIONS AND REQUIREMENTS** |
| Primary (K-3) | A minimum of 5 hours per student in the first week. The focus during this period will be on reconnecting with classmates and teachers, establishing routines and beginning new work in some courses. Please note that we will evaluate this time during the first week, and will make any needed adjustments to teaching and learning time.Teachers will focus on specific learning outcomes in Français and Maths to support literacy and numeracy development, as well as social and emotional well-being (using resources related to the Health program).In addition to online time, teachers will provide other activities that students will complete offline, such as reading and physical activities. Teachers will communicate their expectations to you. This will entail 10 minutes per day for Kindergarten students and 30 minutes for students in Grades 1 to 3.Teachers will be available to students during the school day. |
| Elementary (4-6) | Students will work for eight hours during the first week. During this time, the focus will be on reconnecting with other students and teachers, getting routines in place, and getting back to work in several subject areas. Please note that we will evaluate the time frame during the first week, and will make any needed adjustments to teaching and learning time.Teachers will focus on literacy, numeracy and social/emotional well-being through the specific learning outcomes in Français, Maths, Science, Social Studies and well-being. In addition to online time, teachers will provide other activities that students will complete offline, such as reading and physical activity, for a maximum of 40 minutes per day. Teachers will be available to students during the school day. |
| Intermediate and High School (7-12) | Students will follow the regular schedule to ensure the continuation of programs and courses. Work will be done both online and offline. The goal is not for students to be in front of a screen for five hours a day. Teachers will organize classes so that there is a combination of direct instruction and group/individual work. Every student in grades 7-12 has a Chromebook to use. |

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